

Village of New London, Ohio

Driveway Permit

Fee \$ _____
Approval Date _____
Permit Number _____

Application Date: _____

APPLICANT OR OWNER ☐ Both

Name _____

Address _____

Phone Number _____ Email _____

CONTRACTOR ☐ Same as above

Name _____

Address _____

Phone Number _____ Email _____

Name _____

Address _____

Phone Number _____ Email _____

PROPERTY INFORMATION

Street Name and Number _____

Parcel Number: _____

Zoning District: _____

Property Use (check one):

- ☐ Single-Family Residential
- ☐ Two-Family Residential
- ☐ Commercial
- ☐ Industrial
- ☐ Other: _____

PROPOSED DRIVEWAY INFORMATION

- ☐ Types of Application:
- ☐ New Driveway
 - ☐ Replacement of Existing Driveway
 - ☐ Expansion of Existing Driveway
 - ☐ Additional Driveway

Driveway Width: _____ feet

Driveway Surface Material:

- ☐ Concrete
- ☐ Asphalt
- ☐ Gravel
- ☐ Other: _____

Property Frontage: _____ feet

Number of Existing Driveways on the Property: _____

REQUIRED SITE PLAN

A site sketch or plot plan shall be attached showing:

- Property boundaries
- Existing structures
- Existing driveways
- Proposed driveway location and dimensions
- Adjacent streets
- Distances to side lot lines; and
- For corner lots, distances to intersecting streets

Application will not be considered complete without a site plan.

DRAINAGE / CULVERT INFORMATION

Will the proposed driveway cross a ditch or drainage swale?

☐ Yes ☐ No

If yes:

Culvert required: ☐ yes ☐ no

Culvert size approved: _____

Additional drainage requirements:

VILLAGE REVIEW

Minimum Driveway Width Requirement Met:

☐ Yes ☐ No

Driveway Location Approved:

☐ Yes ☐ No

Additional Conditions of Approval:

CONSTRUCTION REQUIREMENTS

No work shall commence until this permit has been approved.

Applicant shall be responsible for all costs associated with construction, drainage improvements, restoration of disturbed areas, and compliance with all Village regulations.

Any modification to the approved driveway location or dimensions shall require review and approval by the Village.

FINAL INSPECTION

Date Construction Completed: _____

Final Inspection Date: _____

- ☐ Approved
- ☐ Approved Subject to Conditions
- ☐ Corrections Required

Comments:

VILLAGE CODIFIED ORDINANCES REFERENCE

Section 1118.14 ACCESS

In order to insure adequate vehicle access for uses, the following standards shall apply:

- (a) Driveways: There shall be adequate provisions for ingress and egress to all uses. For single- or two family residential dwellings, driveways shall be a minimum of nine feet (9') in width. For all other uses, driveways shall be a minimum width of twenty-two feet (22') and may be located on more than one property. If loop drives are approved as part of the site plan review process, the width of an individual drive shall be at least eleven feet (11').
- (b) Number of drives: For parcels with continuous frontage under one hundred feet (100') only one (1) driveway is permitted for ingress and egress. In the case of a corner lot, this driveway should be located on the street with the lower traffic volume. For parcels with more than one hundred feet (100') of frontage, a second driveway may be permitted.
- (c) Conditional Approval of Driveways: As part of the site plan review process, the Planning and Zoning Commission may approve a site plan with a specific driveway location, with the condition that an agreement be first entered into between the property owner and the Village requiring that if a service road is constructed in the future, or if the opportunity for a shared driveway should present itself with development of adjacent property, one or more approved driveways shall be closed and measurements taken to utilize such service road or shared drive. Approval of driveways may also include restrictions on turning movements, locations or other requirements to ensure safe and efficient traffic movement.

(Ord. 2015-09. Passed 7-13/15.)

SIGNATURES

The undersigned certifies that the information provided in this application is true and accurate and that all work will be performed in accordance with the approved permit, attached site plan, and applicable Village of New London Codified Ordinances. The applicant understands that any driveway constructed contrary to the approved permit may be required to be removed or corrected at the applicant's expense

Applicant_____

Date_____

We the undersigned, have reviewed the proposed driveway application and find it to be in general conformance with the Village of New London driveway regulations.

Zoning Inspector_____

Date_____